

***Plan for Reopening @ 50 percent capacity
CES • Updated August 5, 2020***

We have made decisions based on the Parent Summer Survey, TEA, and CDC guidelines. All decisions are fluid and based on new information received as we move forward in these unprecedented times. Therefore, all the guidelines presented below are subject to change without prior notice.

Instruction

- We will dedicate at least one to two teacher/s at each grade level to conduct remote instruction. That teacher will have an aide part of the day to assist her in giving tutorials, etc. The aide and/or teacher will be open one hour, at a minimum, for “office hours” to help students with homework, assignments, etc. Small groups will be scheduled each day through Google Meets.
- We will assess students in first and second grades to ascertain where they are academically in math and reading. This will be a teacher-made test. We will do this assessment with our students who are physically present, and base beginning instruction on those results.
- The three reading interventionists will do kinder and first grade TPRI testing, both for in-person students and virtual. They will also do the remote students in second grade. Second-grade teachers will do TPRI assessments for students who are attending in-person school.
- Students who need additional support in reading indicated by TPRI will receive progress monitoring, and will see a reading interventionist twice a week. Two days will be devoted to in-person students and two days will be reserved for remote students. Fridays are reserved for progress monitoring, further assessments, and any make-up sessions deemed necessary Interventionists will have “live” time where students can receive that service. Those sessions will also be recorded for those who are unable to participate live.
- The first 4-6 weeks will be a time of “catch up” from last year and from the “summer slide”. We will do some vertical teaming to have starting points, and perhaps, if needed, lesson ideas and/or past plans from the previous grade level.
- We will use Google Classroom as our learning platform. Many resources may be used, but GC will be the “gatekeeper”, and where all virtual lessons will be accessible to all remote students and parents.
- We will have Texas Home Learning 3.0 as a resource.
- To the extent possible, we will follow a normal daily schedule, including PE, specials, lunch, recess, and any special services.
- Teachers will be able to have centers in classrooms. There are two options about centers:
 - 1.) Students will be able to change centers within a time block. Each child will clean his/her area and sanitize hands before changing.
 - 2.) Keep students in the same center during the time block. They will do a different center each day of the week.
- Students who attend in-person school will have access to classroom libraries and the school library.
- Students will be allowed to check out library books. When books are returned, they will be quarantined for 48 hours.
- Students will receive all interventions, services and accommodations for which they qualify.

Attendance

In-person classes

- Attendance will be taken daily for those students who attend in-person class.
- The opportunity exists for a student who is absent from in-person class for any reason to be able to complete that day's assignments through Google Classroom and be counted present. Every classroom teacher will have a Google Classroom.

Remote learning

- Students must be engaged each day in order to be counted present for that day. Engagement includes completion of assignments, interaction with the remote teacher, touchpoints with the remote teacher. Therefore, a student may not complete all assignments on one day and be counted present for all days. TEA has retained the 90 percent attendance policy--students must be in attendance 90 percent of the school days during the school year.

Safety

- All students, as much as they can, and adults will wear masks at all times. We may need to provide face shields for our youngest students at PreK and kinder. Obvious exceptions will be when eating and when on the playground.
- We will practice social distancing when in transition.
- We will limit the number of students in restrooms. We will go back to whole-class restroom breaks so teachers can monitor. Toilets now have contactless flush mechanisms. Sink faucets will be adjusted to run water for 20 seconds to enable thorough hand washing. Towel dispensers will be installed outside student restrooms and dryers will be disabled.
- To the extent possible, we will separate students in classrooms.
- There will be no drinking from water fountains unless absolutely necessary. Students should bring bottled water or a closed container for water. We have a bottle filler in each hall, and students may fill bottles from any fountain.
- The playgrounds will be periodically sanitized during each day.
- There will be no shared supplies.
- Students will walk on the right side of halls/sidewalks while in transition and "traveling". There will be signage to facilitate this.
- Until further notice, there will be no visitors allowed on campus at any time unless there is an emergency. Parents will not be allowed to eat lunch with children or volunteer in classrooms.
- Parent-teacher conferences, including ARDs and 504 meetings, will be virtual until further notice.
- Meet the Teacher will be by appointment only. It will be for students who are coming to "in-person" school. We are limiting it to parent and child. Please do not bring siblings or other family members. (Exceptions will be made for parents with multiple children on the CES campus.) Those dates are Aug. 18, 19, and 20. Parents/students should bring supplies at that time.
- Remote teachers will design their own Meet the Teacher with parents. Those teachers will contact parents who choose remote learning.
- If we are at 50 percent, all students will be dropped off in the circle by the cafeteria. Parents will not be allowed past any of the gates unless they have business in the office.

- Afternoon pick-up will be the same as in previous years. Your child's teacher will communicate that to those parents who plan to pick up their child/children.
- All parents must stay in their cars at pick-up. There will be no "Walk-up, Pick-up".

Meals

- Breakfast in the Classroom will continue.
- Lunch—Half of a grade level will go to lunch; the other half will have recess. We will seat students on one side of the tables with some social distancing. Then the groups will change.
- Lunch drop-offs will not be allowed. Please send lunches with your child in the mornings.
- Until further notice, parents will not be allowed to have lunch with their child/children.

Specials

PE

- We will have PE on a normal rotating basis. The state has not waived the 135 minutes per week of structured physical activity.
- PE will be in the gym, recognizing distancing to the extent possible.
- There will be some activities in which students will share equipment; that equipment will be sanitized between classes.

Other

- We will also have specials, art, computer lab, counselor, science, and library. I have bought clear shower liners to hang between rows of computers. Measures have been taken to ensure safety.

Remote Instructors

- Head Start/PreK—Melissa Gutierrez
- Kinder—Carly Parson, Kelsie Lorraine
- First Grade—Michelle Vinton, Nellie Gough
- Second Grade—Jessica Alexander, Traci Carroll

We look forward to serving students and families in the form of learning that parents choose. Please know that all decisions are based on what is best for children. Please be assured that we are taking many steps to ensure the safety and health of both children and staff.

If you have questions, please call 851-0395.